**Queens World Film Festival**

**Internship and Volunteer Festival Associate Positions**

Queens World screens exciting short and feature films in every genre virtually and at a variety of venues including the Museum of the Moving Image and Kaufman Astoria Studios.

Queens World Volunteer Festival Associates are comprised of artists at all phases of their career including Interns from educational institutions. Through the festival, they earn college credits and valuable experience in several key industry areas including Marketing, Event Production, Film Production, Editing and as Filmmaker Mentor Assistants

When participating in Queens World, Festival Associates and Interns can expect to:

• Gain production experience while assisting in creating content to promote festival events

• Assist in niche marketing, cross-promotions, and strategic partnerships

• Develop industry contacts while building their professional network

• Acquire insider information about submitting and screening at film festivals

• Earn college credit where applicable

**Available Positions and Descriptions**

**Filmmaker Mentor Assistant**

Queens World conducts video production workshops in a variety of settings, currently by remote via Zoom for young people 9 years old and older. Most programs meet weekly. Filmmaker Mentor Assistants will help:

• Coordinate and produce films made by children

• Coordinate the screenings and broadcast of student work

**Event Production**

Queens World produces over 80 screenings and industry events. Interns will be able to

• Develop themes and production elements for filmmaker events

• Promote events across social media platforms and community posting sites

• Coordinate filmmakers for talkbacks, panel discussions or meet and greets

**Outreach and Marketing**

Queens World uses a variety of channels for promotions Festival Associates and Interns will

• Develop social media campaigns creating videos, motion graphics and slide shows

• Create branding initiatives and collaborate with Filmmakers to maximize their reach

• Create press releases/promotional materials/official press invitations

• Produce screenings and ‘Talk Backs’ after the screening.

**Ideal Candidates**

The ideal Queens World Festival Intern is

• Interested in filmmaking, film criticism, marketing, press relations, special events

• Able to work in a dynamic atmosphere, either in an office, on set or in a classroom

• Flexible with their schedule

• Familiar with Microsoft Office and Google Docs and/or interested in developing these skills

Applicant must submit • Resume, a personalized cover letter and a letter of recommendation to: Kathacato@gmail.com