

10th Annual Queens World Film Festival Internship and Volunteer Festival Associate Positions

Queens World screens exciting short and feature films in every genre punctuated by industry panels and special events at the Museum of the Moving Image and Kaufman Astoria Studios.

Queens World Volunteer Festival Associates are comprised of artists at all phases of their career including Interns from educational institutions. The festival helps them earn college credits and valuable experience in several key industry areas including Marketing, Event Production, Film Production, Editing and as Filmmaker Mentor Assistants.

When participating in Queens World, Festival Associates and Interns can expect to:

- Gain production experience while assisting in creating content to promote festival events
- Assist in niche marketing, cross promotions and strategic partnerships
- Develop industry contacts while building their professional network
- Acquire insider information about submitting and screening at film festivals
- Earn college credit where applicable
- Snag official QWFF marketing and promotional items
- Earn QWFF Festival Passes to all Festival Events

Available Positions and Descriptions

Filmmaker Mentor Assistant

Queens World conducts video production workshops in a variety of schools for children in grades K - 8. Most programs meet weekly. Filmmaker Mentor Assistants will help

- Coordinate and produce films made by children
- Create props, costumes and set pieces for the films
- Coordinate the premier of student work at the 10th Annual Queens World Film Festival

Event Production

Queens World produces over 80 screenings and industry events. Interns will be able to

- Develop themes and production elements for filmmaker events
- Promote events across social media platforms and community posting sites
- Coordinate filmmakers for talk-backs, panel discussions or meet and greets

Outreach and Marketing

Queens World uses a variety of channels for promotions Festival Associates and Interns will

- Develop social media campaigns creating videos, motion graphics and slide shows
- Create branding initiatives and collaborate with Filmmakers to maximize their reach
- Create press releases and other promotional material to invite elected officials, press, industry VIPs, community members to screenings and events
- Welcome and register filmmakers, members of the press, special guests, etc.
- Introduce screenings and conduct selected 'Talk Backs' after the screening.

Ideal Candidates

The ideal Queens World Festival Intern is

- Interested in filmmaking, film criticism, marketing, press relations, special events
- Able to work in a dynamic atmosphere, either in an office, on set or in a classroom
- Flexible with their schedule
- Familiar with Microsoft Office and Google Docs and/or interested in developing these skills

Applicant must submit

- Resume, a short personalized cover letter and a letter of recommendation